



SHELF  
COMPANY SERVICES

ACN 608 393 451  
ABN 52 608 393 451

1300 842 223

1300 459 503

www.shelfcompany.com.au

info@shelfcompany.com.au

Suite 1E, 109 Upton Street Bundall, QLD 4217



# ABN Application - Company

Company Name	_____	Date	_____
Contact Name (Firm)	_____	Phone	_____
Email	_____	Ref No.	_____

**Company Name** \_\_\_\_\_  
**ACN** \_\_\_\_\_

## You wish to apply for the following

ABN	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Company tax file number	<input type="checkbox"/> Yes	<input type="checkbox"/> No
GST Number	<input type="checkbox"/> Yes	<input type="checkbox"/> No
PAYG Number	<input type="checkbox"/> Yes	<input type="checkbox"/> No

## 1. This section must be completed (for ABN & TFN)

Does the Company have a Trading Name (ie Business Name)?  Yes  No

Does the Company have more than one Trading Name, if so please list below

1. \_\_\_\_\_  
 2. \_\_\_\_\_

Does the Company have more than one business location in Australia? if so please advise where else in Australia

\_\_\_\_\_

What is the Main Business Industry that the Company operates in?

\_\_\_\_\_

Describe the main activity from which the Company derives the majority of its business income

\_\_\_\_\_

## 2. Only complete this section if applying for GST number

You are required to register for GST

- if you are carrying on an enterprise in Australia and your GST turnover is \$75 000 or more (\$150 000 or more for non-profit organisations)
- if you supply taxi or limousine travel for fares
- if you are a representative of an incapacitated company (where the incapacitated Company is registered or required to be registered)
- if you are a resident agent acting as a non-resident (where the non-resident is registered or required to be registered)

What is the Company's annual GST Turnover (approximately) \$ \_\_\_\_\_

How often will you lodge the activity statement?  Quarterly  Monthly

Does the Company intend to account for GST on a Cash or Accrual Basis?  Cash  Accrual

Does the Company import goods or services into Australia?  No  Yes

PLEASE NOTE: IF YOU DO NOT HOLD AN ACCOUNT WITH SHELF COMPANY SERVICES AUSTRALIA PTY LTD ACN 608 393 451, PLEASE PROVIDE THE PAYMENT WITH YOUR ORDER. (SEE CURRENT FEE SCHEDULE). EMAIL ALL ORDER FORMS TO info@shelfcompany.com.au.

Financial Account details (if available)

BSB \_\_\_\_\_

Account Number \_\_\_\_\_

Full Account Name \_\_\_\_\_

(Account Details when available can be phoned through to ATO for GST credits etc)

### 3. Only complete below if applying for a PAYG number

How many employees does the company estimate it will pay? \_\_\_\_\_

What amount does the Company expect to withhold from payments to its payees each year? \_\_\_\_\_

How will the Company provide withholding payment summary annual reports to ATO? \_\_\_\_\_

(please tick)

Paper form

Electronically

How will the Company provide payment summaries to its payees? \_\_\_\_\_

(please tick)

Own Payment Summaries

Tax Office Supplied Payment Summaries

### 3A. Individual tax file numbers

Please supply the Individual Tax File Numbers for all directors and shareholders of this company

Name \_\_\_\_\_ Tax File Number \_\_\_\_\_

Name \_\_\_\_\_ Tax File Number \_\_\_\_\_

Name \_\_\_\_\_ Tax File Number \_\_\_\_\_

Whilst you did not have to supply your Tax File Number, in doing so it may speed up the application process.

### 4. This section must be completed

Authorisation is hereby given to Shelf Company Services Australia Pty Ltd ACN 608 393 451 to make application for the above completed sections on our behalf for this Company

Print Name \_\_\_\_\_

Position \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

I attach credit card details for payment of the ABN Application.

We accept the following credit cards - Master, Visa & Amex

### Credit card details

Name \_\_\_\_\_

Credit Card Number \_\_\_\_\_

Expiry Date \_\_\_\_\_

CVV \_\_\_\_\_

Signature \_\_\_\_\_

Should you wish to deposit payment directly into our bank account via EFT please contact our office for our bank details.

(Please note: funds deposited into our bank account will need to be cleared prior to documents being processed)